



Community Stewardship Council of Lanark County

Partnership Proposal

The Community Stewardship Council of Lanark County (CSCLC) is an independent community volunteer council, whose members have a broad environmental stewardship interest. The CSCLC is pleased to be able to assist our community in achieving its environmental stewardship goals.

Our Councils has a wide variety of experience and encourages you to seek assistance early in your project planning process. Our Council can assist your environmental project in many ways. While this does not guarantee funding, we can help with advice, finding resources, bring a wide range partners together, assist with coordination or funding. We pride ourselves in being an active partner in your project.

Our priorities for 2010-11 will include, but not be limited to;

- Public/Youth education on the environment**
- Water Quality and Quantity**
- SAR Inventory**
- Forestry**
- Promotion of local agriculture**

For assistance, your community environmental project should include the following components;

- **Have a broad community benefit**
- **Clearly defined objectives, outcomes and work plan**
- **Have ecosystem value**
- **Have a broad landscape impact**
- **Incorporate cost sharing partners, in-kind or financial**
- **Have clear ties to sponsoring associations or agencies**
- **Have community participation**
- **Have deliverables that can be measured**
- **Have a budget**
- **Contain a communications plan**

We will not;

- **Fund political parties**
- **Fund lobby efforts**
- **Totally fund a project**
- **Maintain an entity**

To receive assistance, complete the attached **Partnership Proposal** to help us in evaluating your proposal. Your proposal needs to be clear on how you see the CSCLC partnering and assisting in your project. The Partnership Proposal must be received at least one month prior to the beginning of your project. Our council meets on the second Wednesday of each month. Proposals will be received throughout the year.

The Partnership Proposal is to be used as a guide. You may expand and make attachments if more information is required to better reflect the intention of your project. Point form information about your project is acceptable.

For consideration of your submission you may be asked to make a short presentation to the council about your proposal.

If your proposal is successful you will be required to submit a final summary report for your project to the CSCLC for our records

Any member of the Community Stewardship Council or Jeff Ward, our Stewardship Coordinator would be pleased to answer any questions pertaining to partnering support.

Community Stewardship Council of Lanark County

Partnership Proposal

Organization Name: _____

Address: _____ **Postal code** _____

Telephone: (____) _____

Contact Name: _____

Website/email address _____

Project Title: (best describes project) _____

Location of Project: Township _____ Lot _____ Con _____

(Point form information is encouraged)

Please provide a brief description of your organization (if applicable).

- Number of members
- Mandate
- Yearly Activities
- Current programs

Please provide a brief description of your project. This summary may be used for communications materials regarding the project and our involvement

- Why is this project important to you or your group?
- How have you determined the need for this project?
- How will this project benefit the natural environment of Lanark County?
- How will this project help our Stewardship Council meet its priorities?

Project Objectives, Approach and Expected Results. (Maximum 25 lines)

- What is the objective of your project?
- How do you intend to carry out your project?
- What are the expected results?

Resources Required

- What specific assistance do you require from our Stewardship Council?

- Are there specific resources, material, or supplies that you will you need to complete your project?

Work Plan

- Divide the project into tasks, resources required, type of contribution needed
- Start date
- Completion date

Budget

- Total Cost for project
- Financial support from other partners and how it is to be directed
- In-kind support from other partners for this project
- Financial or in-kind support requested of Council and how it is to be directed

Communications Plan

- How will you bring profile to your project and the assistance that our Stewardship Council has been able to provide?

Evaluation Plan

- How will you measure the progress and success of your project?

Partners

- Please list other organizations/people that may be involved in this project. (Name, address, contact person, phone number, and how involved)

Project Support

- Include any letters of support

Additional Information

- Please include any information that you feel would enhance your proposal

Signature: _____ **Date:** _____